



DIPATTAMENTON I KAOHAO GUINAHAN CHAMORRO
DEPARTMENT OF CHAMORRO AFFAIRS



Honorable Edward J.B. Calvo
Governor of Guam

Joseph Artero-Cameron
President, DCA

Raymond S. Tenorio
Lieutenant Governor of Guam



February 22, 2013



MEMORANDUM

Office of the Speaker
Judith T. Won Pat, Ed. D.

Date 2/27/13
Time 11:19 AM
Received by Faith
32-13-149

TO: Judith T. Won Pat, Ed.D.
Speaker, 31st Guam Legislature



FROM: Joseph Artero-Cameron, President
Department of Chamorro Affairs

GUAM MUSEUM

SUBJECT: Submission of Board Minutes and Agenda



GUAM
MUSEUM
FOUNDATION
INCORPORATED

Pursuant to P.L. 31-233, Notification of Reporting Requirements for Boards and Commissions, I hereby submit to you the attached draft minutes and agenda for the Department of Chamorro Affairs Board of Trustees Meeting on January 24, 2013.

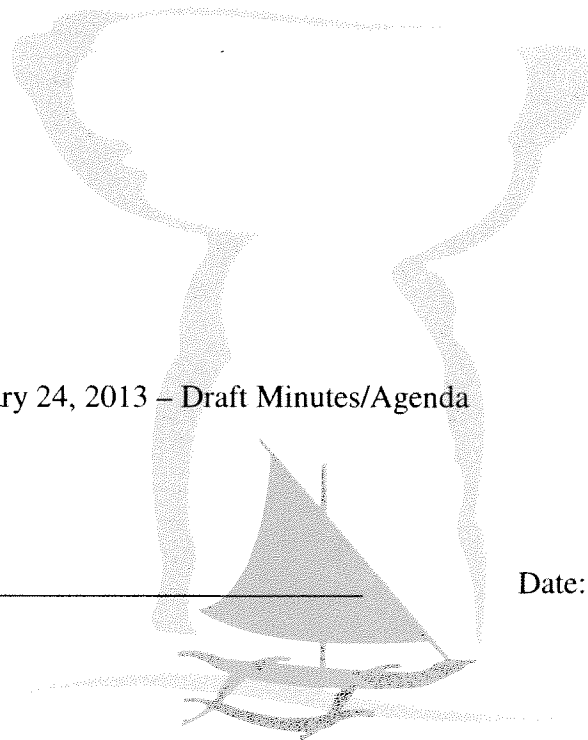
I apologize for the late submission, please contact our office should you have any questions. Thank you.



Notasao Laibrikaa Paipbleko Guåhan

HAGÁTÑA
RESTORATION AND
REDEVELOPMENT
AUTHORITY

PBS
GUAM



2013 FEB 27 AM 10:58
[Signature]

Attachments: January 24, 2013 – Draft Minutes/Agenda

Received By: _____ Date: _____

0149

"Department of Chamorro Affairs is an Equal Opportunity Provider and Employer"

Terlaje Professional Building • 1st Floor 194 Hernan Cortez Avenue Hagåtña, Guam 96910
P.O. Box 2950 Hagåtña, Guam 96932 • Phone: (671) 475-4278/9 • Fax: (671) 475-4227

Dipãttamenton I Kaohao Guinahan Chamorro

Department of Chamorro Affairs
Board of Trustees – Regular Meeting
January 24, 2013 – 2:00 p.m.

A G E N D A

I. Call to Order

II. President's Report

- A. February 5, 2013, Ground breaking of the Guam & Chamorro Educational Facility (GCEF) at Skinner Plaza
- B. Project Management Office Activities (PMO)
- C. Mes Chamorro – March 2013
- D. Continuing Audit
- E. Retro Fit, "Go Green"
- F. Resolution of Suit
- G. 2014 Proposed DCA Budget

III. Old Business

- A. Approval of Board Minutes
 - 1. November 29, 2012

IV. New Business

- A. Chamorro Village Sub-Committee – Mr. Vicente Meno, Chair
 - 1. Rules & Regulations Draft Proposed changes

V. Other Discussions/Announcements

VI. Adjournment

DRAFT

Dipattamenton Kaohao Guinahan Chamorro

Department of Chamorro Affairs
Board of Trustees Regular Meeting
January 24, 2013 – 2:00 p.m.

MINUTES

Members Present:

John Mafnas, Chairperson; Joseph McDonald, Vice Chairperson; Shana Pangelinan, Treasurer/Acting Secretary; Eddie Benavente, Vicente Meno.

Members Absent:

Dr. Katherine B. Aguon and Maria Vilante.

Management & Staff:

Joseph Artero-Cameron, President; Cathy Gogue, Vice President; Juanita P. Quintanilla, Administrative Services Officer; Jeffrey San Nicolas, Chamorro Village Manager, Simeon Palomo, Guam Museum, Jennifer G. Paulino, President's Office and Leona Young, Guam Museum Foundation.

Call to Order:

The Department of Chamorro Affairs Board of Trustees January 24, 2013 meeting was called to order by Chairperson Mafnas.

President's Report:

Ground Breaking of the Guam & Chamorro Educational Facility (GCEF)/ Project Management Office Activities (PMO)

President Artero-Cameron announced the groundbreaking date for the Guam & Chamorro Educational Facility is scheduled on February 5, 2013 at the Skinner's Plaza in Hagåtña. President Artero-Cameron has requested for Pa'a Taotao Tano to perform the traditional chanting and blessing. He has also requested the performance of the Guam Territorial Band. Chairman Mafnas thought it would be appropriate for Member Benavente to speak on behalf of the department, based on his knowledge and historical background.

Governor Calvo will be hosting a dinner on February 6, 2013 at the Government House. There will be several historical displays from the Guam Museum that evening. Each guest will be given a passport booklet, designed by Simeon Palomo from the Guam Museum, Guam Pedia and the Guam Museum Foundation.

President Artero-Cameron thanked Mrs. Leona Young, Administrator for the Guam Museum Foundation. The Guam Museum Foundation is a private company that supports the fundraising efforts for the Guam Museum. They have been extremely supportive in funding DCA's miscellaneous incidentals. President Artero-Cameron also mentioned that the Guam Museum Foundation's By-Laws may need to be amended. GMF By-Laws indicate that the foundation is

the lead entity to build and manage the Guam Museum. Although the Guam Museum Foundation has been working together with the Department of Chamorro Affairs, their By-Laws need to be amended, since the Department of Chamorro under the Government of Guam is fully in charge of the Guam Museum.

President Artero-Cameron indicates that there are several programs within the GCEF that both public and non-governmental organizations will guide the educational, theatre, cultural, art exhibits and humanities components.

Mes Chamorro 2013

Through a Request for Proposal (RFP), the department has selected Mr. Peter Onedera to head the Chamorro Village entertainment component at the village. The Mes Chamorro committee meeting began February 1, 2013. A list of events for *Mes Chamorro* will be prepared for dissemination.

The Council of the Arts & Humanities Agency (CAHA) will be highlighting the most recent “Masters” recipients during Mes Chamorro. There were over thirty applicants with four individuals awarded the honor of “Masters.” These four individuals are Francisco Lizama, Master Blacksmith; Greg Pangelinan, Master Carver; Eileen Meno, Master of Dance; and Josefa (Tan Pai) Certeza, Master Suruhana. Chairman Mafnas and other members of the board commented that there are many more potential “Master” candidates that could possibly receive the distinction and honor of this award. Chairman Mafnas added that most especially since most of the individuals who may be regarded, as “masters” are elderly – we would like to give them this recognition before they pass on. Board members all agreed with Chairman Mafnas’ comment and requested that the CAHA board consider amending the law to increase the amount of awardees given each cycle.

President Artero-Cameron added that the Department would be collaborating with the Department of Education and their schedule of events for Mes Chamorro.

Member Pangelinan asked if the Guam Museum would still be accommodating schools with exhibits during Mes Chamorro. President Artero-Cameron ensured the board that Guam Museum will continue its outreach program as traditionally done during Mes Chamorro. President Artero-Cameron also informed the board that the Department has applied for a technical assistant program grant under the department of interior in the amount of Eight-Hundred Thousand Dollars (\$8,000). President Artero-Cameron also mentioned that once the Guam Museum is up and running, there will be other grants available for our Guam Museum through the United States Department of Agriculture (USDOA). President Artero-Cameron has been communicating with USDOA officials relative to our interest in submitting for funding.

Continuing Audit

The audit is still ongoing, and things are looking very good for DCA. Ms. Doris Flores Brooks, Guam’s Public Auditor, wanted to include the Guam Museum Foundation as part of the Department of Chamorro Affairs’ audit for FY2012.

Retro Fit

Through the American Recovery & Reinvestments Act Grant (ARRA) Grant, the Chamorro Village was approved for the installation of new energy efficient light fixtures. The new fixtures will help Chamorro Village reduce their monthly power bills. We believe that the bulk of our power consumption is the exterior lights throughout the village. Installation of the new lighting system will begin on February 11, 2013, and will be completed by April 9, 2013.

Professionals from Guam Water Works Authority will be assessing the cost to install water meters at the Village. Once individual meters are installed at Chamorro Village, we can begin to charge tenants for their individual water consumption.

Resolution of Lawsuit

Update of the recent lawsuit by Chamorro Village tenant – Tropical Living. Working with the Attorney General's Office, and based on their recommendation, President Artero-Cameron decided to settle out of court with Tropical Living. Settling out of court, this vendor understands that three provisions must be adhered to as follows:

1. Tenant will continue to pay rental on time
2. Tenant will pay for months due from October, November, December 2012 and January 2013.
3. Tenant will open on hours required.

Tropic Living's contract will expire on its tenth year following the incubator program; contract will not be renewed after that.

Fiscal Year (FY) 2014 Proposed DCA Budget

A proposed draft budget of the Guam Museum for FY2014 is for the HR needs for the new facilities. Currently, the Guam Museum only has one employee, Mr. Javier Manibusan, who holds a Labor position with the museum. Preparing for the new GCEF (Guam and Chamorro Education Facility), we need a Director, Marketing Managers, Educational Specialist, Curators, etc., to run this facility.

The Program Management Office (PMO) of RW Armstrong, along with the Architectural and Engineering firm of Lagaña & Cristobal were under the impression that an outside vendor through a RFP will manage the proposed Café/Store within the Guam Museum facility. President Artero-Cameron mentioned to the board the need to own and manage this venue, given heightened ability to generate revenue. Furthermore, the Guam Museum Foundation has indicated the desire, by way of contractual agreement, in assisting in the marketing and management of café/store. It is critical that the revenue collected from the sales of the café/store help offset operational cost of the GCEF. He also told the board that the Guam Museum Foundation would continue to do the marketing and strategic plans for the museum, which will include managing the café/store. Chairman Mafnas commended President Artero-Cameron and staff on the hard work done for DCA. The new Guam Museum Facility is anticipated to be completed by December 2014.

Old Business:

Approval of Board Minutes

Motion was made by Member Vicente Meno, seconded by Member Benavente to approve the November 29, 2012 Board Minutes. Motion was approved subject to corrections.

New Business:

Chamorro Village Matters

Members of Chamorro Village sub-committee and the Chairman (Vicente Meno) explained to the board that the department faces many challenges and difficulties. He mentioned that his sub-committee members are all hard working individuals who have been working very hard on the Rules & Regulations. To date, many hours have been spent to go over, page-by-page, the Rules & Regulations for the Village. After the review is completed, the sub-committee will come back to the board with all its recommendations. President Artero-Cameron and board members are very proud of Mr. Meno for his hard working efforts and all sub-committee members involved in the undertaking. Members of the sub-committee include Jackie Balbas from CAHA; Denise Mendiola-Hertslet from the University of Guam Small Business Development Center; George Taylor from the Chamorro Island Barbeque; George Francisco a Wednesday Night Market vendor; and members of the DCA's administrative staff. President Artero-Cameron asked to look into the hours of operations for the tenants and ensure that there is compliance based on the rules and regulations established. Based on what he has observed, many tenants close on the hours specified by DCA. Further, discussions as to why these vendors don't comply with the hours of operations need to be explored.

Chairman Meno and the committee felt the importance of bringing the different type of foods and Chamorro delicacies to the village so that this can bring in the crowd the Village needs to attract. The village also lacks a marketing manager. Chairman Mafnas asked to be present at the next committee meeting. Chairman Mafnas reminded the board of his idea in requesting for the Guam Economic Development Authority (GEDA) to assist in the Chamorro Village's marketing strategies through a memorandum of understanding. GEDA has the resources that could be useful for the Village operations and success.

Member Pangelinan was concerned about the different brand name products that are not found at the Chamorro Village. She felt that popular brand names such as Fokai, Tunu, Tufu etc., should be sold at the Chamorro Village. Board members agreed that the Village needs to improve on marketing items that the public is looking to purchase. Member Pangelinan suggested conducting a marketing survey to see what the public would like to see at the Village.

Other Discussions/Announcements:

Member Meno reminded the board of the existing Latte Stones that are on military property. DCA needs to meet with the Admiral of the Navy on the relocation of these latte stones. President Artero-Cameron would set-up a meeting as soon as possible. Chairman Mafnas would like to be included at this meeting.

Adjournment:

Without further discussion the meeting was adjourned.

APPROVED BY:

JOHN MAFNAS
Chairperson, Board of Trustees,
Dipåtamenton I Kaohao Guinahan Chamorro

Date

SHANA PANGELINAN
Acting Secretary, Board of Trustees
Dipåtamenton I Kaohao Guinahan Chamorro

Date

ATTESTED TO BE TRUE AND CORRECT:

JOSEPH ARTERO-CAMERON
President
Dipåtamenton I Kaohao Guinahan Chamorro

Date

PREPARED BY:

JENNIFER G. PAULINO
Administrative Assistant
Dipåtamenton I Kaohao Guinahan Chamorro

Date